SEP 12 2019

MEMORANDUM FOR: Gracia B. Szczech
Regional Administrator
FEMA Region IV

ATTN: Gary R. Stanley
Federal Coordinating Officer
FEMA-4337-DR-FL

FROM: Keith Turi
Assistant Administrator
Recovery Directorate

SUBJECT: Time Extension for the Two Year Lock-In Deadline for the DAC Pilot under FEMA-4337-DR-FL (Hurricane Irma)

This is in response to the August 23, 2019 memorandum from Gary R. Stanley, Federal Coordinating Officer for FEMA-4337-DR-FL, forwarding a request from the State of Florida for an extension to the final lock-in of costs for direct administrative costs (DAC) under the DAC Pilot for FEMA-4337-DR-FL (Hurricane Irma). The current deadline to lock in DAC on the Category Z project worksheet (PW) is September 10, 2019, or two years from the date of declaration.

Section VII.C.6 of the DAC Pilot Policy (Version 1.1 published on June 12, 2018) stipulates that the final version of the Category Z PW for DAC under the pilot will establish a lock-in amount for all DAC claims. The final version should be requested once all emergency and permanent work PWs have been signed and submitted to FEMA. The deadline for this to occur is two years from the date of declaration (see Section VII.C.6.a of the pilot policy). Any PWs submitted to FEMA past the two-year deadline will not be eligible for inclusion in the final fixed DAC amount on the Category Z PW. One of the objectives of the pilot is to incentivize timely submission of projects which is the intent of establishing a two-year deadline for submission of projects to be included in the final DAC amount.

Currently, FEMA is estimating that over eight thousand projects will be completed for FEMA-4337-DR-FL. Due to this high volume, there are a significant number of projects pending to be signed and submitted as of the September 10, 2019 deadline. Pursuant to the policy, projects must be signed by the Applicant and submitted to FEMA in order to be included in the calculation of the final version of the DAC PW and any PWs or costs submitted past the deadline will not be eligible for inclusion in the fixed estimate DAC amount. Given the severity of the impacts of Hurricane Irma in Florida, I am authorizing a six-month time extension from September 10, 2019 to March 10, 2020 to allow for the completion of pending projects. I encourage the State of Florida to continue to work with Applicants on the timely submission of information necessary to complete outstanding projects.

If you have any questions, please contact Tod Wells, Acting Director, Public Assistance Division, at tod.wells@fema.dhs.gov.